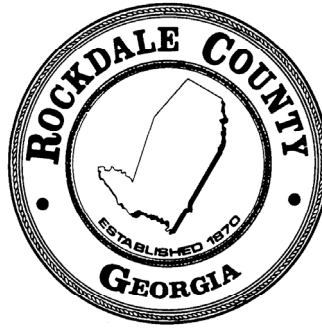


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Tuwanya C. Smith, Commissioner Post I

Dr. Doreen Williams, Commissioner Post II



DEPARTMENT OF FINANCE

SUE SANDERS, INTERIM CFO

TELEPHONE: 770-278-7555

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Addendum No. 2

RFP No. 25-05

ROCKDALE NON-EMERGENCY TRANSPORTATION SERVICES

May 14, 2025

RFP #25-05 is hereby amended as follows:

1. Below are questions received and corresponding answers:

A. Question: Is this 5311 funding?

Answer: 5311 funding is unknown to us at this time. Multiple grant funds will be utilized as well as regular budgetary funds.

B. Question: Do you require the Contractor to use QRYde as sponsored by GDOT?

a. Is the contractor allowed to choose their own reservation and tracking software?

Answer: Yes, you can choose your own reservation and tracking software.

C. Question: The RFP asks for financial statements.

a. Is Q1 this year sufficient? How much do you want? We are a private company and do not have audited financials. How far back do you want to go?

Answer: At least 2 years is preferred.

D. Question: The attached COI doesn't exactly match the items in the RFP. Much of it is in excess, and some of it is totally different policy names. Will it be sufficient to meet the needs of the RFP

Answer: The Certificate of Insurance will not be requested until after an award has been made.

E. Question: Who is the incumbent?

a. Is this a new operation being offered?

b. Were there any shortcomings with the incumbent?

Answer: Current contracted vendor is Youth Mobile, LLC.

a. No, this is not a new operation.

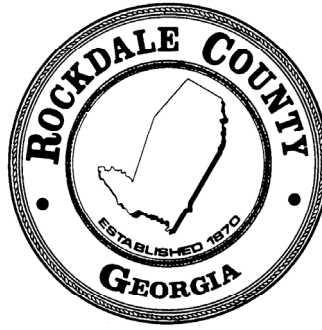
b. Unknown at this time.

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F. Question: The space provided in the RFP for the questions and answers is small. Can we provide answers in a different format?

Answer: The Bid Form needs to be utilized. Typing within the space provided or outside of the space will be acceptable.

G. Question: The set price of \$18.00:

- a. Is the Contractor responsible for collection?
 - i. If so, can the Contractor require electronic methods only?
- b. Does the Contractor keep the \$18.00, or
 - i. is the \$18.00 deducted from the total invoice to Rockdale?

Answer: The contractor is not responsible for collection. They will invoice each Accountability Court at the end of each month, and they will be paid with a check issued from the Finance Department.

H. Question: Will there be an approved list for ridership submitted to the Contractor by Rockdale, or

- a. Can anyone call the Contractor to book service?
- b. Will there be a POC associated with the Court for booking reservations?

Answer: Only clients with Accountability Courts will be able to book service. There will be no POC with the courts for booking reservations.

I. Question: Will Rockdale County be the only entity that the Contractor will invoice, or is responsible for payment?

Answer: You will invoice each accountability court in Rockdale County.

J. Question: Do you require the Contractor to accept "same day" bookings?

- a. Can the Contractor require 48-hour notice for bookings?

Answer: We do for 24 hour notice when booking except in the case of lab testing. In the case of lab testing, this notice is not possible since clients do not know they will need to test until early the same morning. We ask the clients give as much advanced notice as possible in this case.

K. Question: Under the section Financial Status:

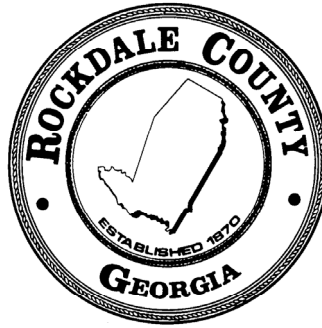
- a. You ask for the last 3 years' financial numbers:
 - i. Our company is less than 2 years old. Our company bought out another company, so financial information is only available going back to September 2023. Is that acceptable?
- b. You ask for Profit:
 - i. These numbers will all be negative due to Generally Accepted Accounting Principles (GAAP). Specifically, the depreciation and amortization are large, non-cash expenses, that result in a posting a loss every year.

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1. What is the financial information used for? Will it be reviewed by a person versed in accounting principles?

Answer: a. Yes
b. Disregard

L. Question: Please provide clarification on what you want for answering, “Bonding Capacity”?

Answer: The total amount of bonding you have available.

M. Question: The section about arbitrations asks questions about construction. I did not see any construction related services in the RFP. Is this relevant to this RFP?

Answer: Construction is not part of the scope. Complete the documents that apply to your company and the services in the Scope of Work.

N. Question: There is a (30) day termination clause.

a. Will Rockdale County consider a penalty for cancelling? To fulfill the work in the RFP, additional vehicles will be purchased, and software contracts will be signed. These are large upfront costs that work best if the full (3+) years of the contract is executed.

Answer: No. We cannot guarantee 3 years.

O. Question: Underlined on page 21 of the RFP it says, “Provider must complete a form furnished by the courts accurately upon completion of each trip.”

a. Can you provide a copy of this form?

b. Will Rockdale consider other methods of tracking and recording that are digital and do not require individual forms to be filled out by the drivers?

Answer: We are currently updating our processes, so no current form is available. We will consider other methods of tracking and recording.

P. Question: Will Rockdale pay for “no-shows”?

Answer: Yes, no shows will be paid at the contracted rate.

Q. Question: One of the questions asked is “How many vehicles are available for the transportation of clients?”

a. Given: Trip Type Trip Count Total Adult 1,800 3,400 Juveniles 1,600

b. This results in average of 9 – 13 trips per day.

i. (9 is operating 365 days/year) ii. (13 is operating weekdays only, at 260 days/year)

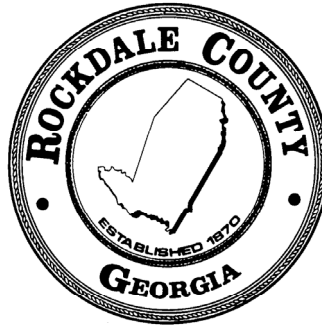
c. Our company provides pricing based on an estimated number of vehicles and drivers in operation any given hour.

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i. Our company estimated it will need (2) vehicles to fulfill services and will provide pricing based on utilization of (2) 14-passenger vehicles without ADA access.

d. Do drivers/vehicles need to be on standby from 0700 – 2300, 365 days per year?

e. Is the County Courthouse open on the weekend and holiday?

f. How often are operations over the weekend required?

Answer: Drivers/vehicles do not need to always be on standby. We currently ask for 24-hour notice in most cases. In the case of lab testing, this notice may not be possible since clients do not know they will need to test until early the same morning. The Courthouse is not open on weekends or holidays, but clients will still need to be transported to therapy and group sessions as well as lab testing on holidays and weekends. All weekends will be required.

R. Question: Will any of the passengers transported be hostile or otherwise need police/security in the vehicle? Will we be transporting inmates?

Answer: You will not be transporting inmates. Police/Security should not be needed. If you have an issue with a client, you may contact the coordinator for that Accountability Court.

S. Question: Do any of the vehicles require to be wheelchair accessible?

Answer: The clients to be serviced may have differing needs, and the client base will also change on a consistent basis so the need for a wheelchair accessible vehicle is unknown at this time.

T. Question: Please confirm this is the address of the Rockdale County Courthouse? a. 922 Court St NE, Conyers, GA 30012

Answer: Confirmed.

U. Question: Will all transportation services originate at the Court House?

Answer: Transportation services will originate at the location of the client needing the service.

V. Question: Will all transportation services terminate at the Court House?

Answer: No. Service will terminate once the client reaches their intended destination.

W. Question: Will the contractor be permitted to leave vehicles parked at the Court House? Will vehicles be permitted to be parked at any other city location?

Answer: Vehicles will only be allowed to park at the courthouse if they are waiting for client(s) to finish with court sessions. The same is true for other locations.

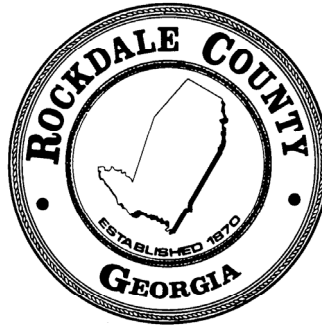
2. All other conditions remain in full force and effect.

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3. If a proposal has been submitted and anything in this Addendum causes the contractor to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

4. All contractors under this Request for Proposal are kindly requested to acknowledge receipt of this Addendum on the Proposal Form, page 12 of this RFP.

Tina Malone

Tina Malone, CPPB CPPO

Purchasing & Procurement Manager

Department of Finance, Purchasing Division