

ROCKDALE COUNTY STORMWATER LAND DISTURBANCE PERMIT SUBMITTAL

Residential Single-Family Application	
☐ Primary Permittee ☐ Tertiary	
Submit All Documents Review	
✓	Documents List
	GSWCC Level 2 Design Professional Cert. (Tan Card)
	GSWCC Level 1A Cert. (Blue Card)
	Stamped Civil Site Plan Digital
	Environmental Health Approval required for all septic lots
	Stormwater Management Report Digital (if applicable)
	Stormwater Design Certificate & Maintenance Agreement (if applicable)
	Flood Plain Permit (if applicable)
	FEMA Elevation Certificate (if necessary)
	3-Phase Erosion and Sedimentation Control Plans or description (Provide if project has a land disturbance of 1 acre or greater)
	Verification that the lot is a legal lot of record (Provide the final or Fast-Track Plat)
	If there are multiple parcel numbers, verify all lots have been combined.
	Plan Review Checklist (all departments)
	Tax Commissioner Certification Form (page # 5)
	Property Owner Affidavit (if applicable)
	Notice of Intent (NOI)- Provide NOI for all Single-Family-Residence lots that are inside a Common Development (subdivision) or have a disturbance of 1 acre or greater. (Approved NOI from EPD and include the EPD GEOS receipt)
	Application and Review Fees (see fee schedule)
	\$100 For Every Plan Review After the Second Review
	*All documents must be digital. All scanned documents that are not legible will be rejected.

- Applicants must submit the documents listed above for a land disturbance permit.
- The civil site plans will be distributed by the Department of Stormwater Management to the appropriate departments for review.
- If the lot is part of a common development (located within a subdivision), where the Primary Permittee has submitted a NOT (Notice of Termination) the applicant must select the Tertiary Land Disturbance Permit box on this application.
- **Mandatory \$100 plan review fee for the third plan review submittal.**

- *The LDP is a separate permit application from the building permit. If a Single-Family Residential Permittee is inside a common development or if the land disturbance is 1 acre or greater, a 3-Phase Erosion & Sedimentation Control Plan and the Notice of Intent (NOI) will be required for the issuance of the Land Disturbance Permit.*
- *The LDP application must be submitted to the Department of Stormwater Management and approved, and an LDP permit issued **before** the building permit.*
- *All initial plan reviews are completed within 14 business days. Plan review comments are emailed to the Design Professional listed in the application, on the 2-week plan review due date.*
- *Resubmittal plan reviews are completed within 5 business days.*
- *After the approved LDP has been issued. The initial BMPs can be installed. Once installed contact stormwater inspection at stormwaterinspection@rockdalecountyga.gov or call (770) 278-7155 to schedule your initial erosion control inspection. **Refer to the document provided with the issuance of the Land Disturbance permit.***

Department of Stormwater Management Contact Information:

1119 West Avenue, Conyers, GA 30012	
P.O. Box 1495, Conyers, GA 30012	Monday through Friday, 8:00 am to 5:00 pm
Email: rcsw.review@rockdalecountyga.gov	Engineering Questions/Concerns Phone: 770 278-7120

Single-Family-Residence Land Disturbance Permit

PROPERTY INFORMATION:

Lot Number: _____

Tax Parcel ID: _____

Well ☐ Sewer ☐ Septic ☐

Name of Subdivision (existing or proposed): _____

Address: _____ City, State & Zip: _____

Developer: _____

Developer's Phone Number: _____

PROPERTY OWNER INFORMATION:

Name of property owner: _____

24hr. Contact: _____ Phone: _____

Current Address: _____ City, State & Zip: _____

Phone: _____ Email: _____

CONTRACTOR'S INFORMATION:

Name of Company: _____

24hr. Local Contact: _____ Phone: _____

Address: _____ City, State & Zip: _____

Phone: _____ Email: _____

EROSION AND SEDIMENT CONTROL (Provide a Copy of Both Cards):

Name of Card Holder: _____

GSWCC Level IA Certification Number: _____

GSWCC Level IA Expiration Date: _____

Design Professional: _____

Design Professional's GSWCC Level II Certification Number: _____

Design Professional's GSWCC Level II Expiration Date: _____

Phone: _____

Design Professional's Email: _____

PROPOSED STRUCTURE:

Basement or Slab: _____

Total Square Footage of Lot: _____

Propose Impervious Total (Square Feet): _____

Total Land Disturbance (Acre): _____

Signature of Applicant: _____

Print Name: _____

Applicant's Email and Phone Number: _____

O.C.G.A. 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a Permit or License, as referenced in O.C.G.A. 50-36-1, from Rockdale County, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- ☐ I am a United States citizen.
- ☐ I am a legal permanent resident of the United States.
- ☐ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal Immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is enter number here

**** Wait to be in front of the notary before signing ****

Enter applicant name here, the undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statutes.

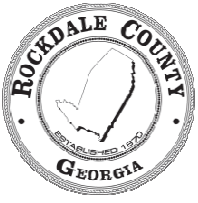
Executed in Conyers, Georgia, this _____ day of _____, 20_____.

Notary Public signature

GA Registration No. and expiration date:

Seal:

Applicant signature



AD VALOREM TAX STATEMENT

UDO Sections 302-44 (b), 302-61 (b)(11), 302-62 (b)(9)

Date:

Project Name:

Project Address:

Tax Parcel ID #:

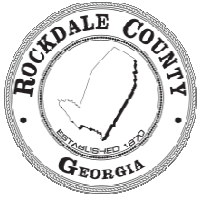
Property Owner:

Owner Address:

Phone Number:

This certifies that all ad valorem taxes currently levied against the above property are paid.

Certified by Rockdale County Stormwater Staff



PROPERTY OWNER AFFIDAVIT

Notice: This form must be signed and submitted to the Stormwater Management Department before a Land Disturbance Permit is issued, if the property owner isn't present to sign in person or if a representative is signing on his or her behalf.

By executing this affidavit, the undersigned will serve as the owner's representative for the Land Disturbance Permit.

**** Wait to be in front of the notary before signing ****

Signed:

Property Owner

Print Name:

Authorized Representative

Notary Public:

State of Georgia

County of _____

Sworn and subscribed before me this

_____ day of _____ 20_____