

Minutes

Board of Commissioners Meeting

Tuesday, July 22, 2025 at 10:00 a.m.

Assembly Hall - 901 Main Street, Conyers, Georgia 30012

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1. Call to Order: Chair Van Ness called this meeting to order at 10:02 a.m. for the purpose of the items on the agenda. The agenda is attached hereto and is hereby made a part of these minutes. The full Board was present.

2. Invocation and Pledge of Allegiance: Reverend Dr. Robert Crawford, Ebenezer United Methodist Church

3. Special Recognitions and Presentations:

A. Budget Expenditure Analysis – May 2025 – Chief Operating Officer/Interim CFO, Sue Sanders

B. Special Recognitions – Parks & Recreation/Senior Services, Deputy Director Susan Morgan

4. Public Comment: Tiffany Howard

5. Approval of the Agenda: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve the agenda as published.

6. Approval of the Minutes: July 8, 2025: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve the minutes as presented.

7. Unfinished Business:

2025-310: Policies for Fees - 2021-2-8, As Amended – Parks and Recreation Facilities – Fee Schedule: After a brief clarification and discussion by Sue Sanders, Chief Operating Officer, regarding the Costley Mill items on the fee schedule, she let the Board know that a \$200 addition had been placed on each of the Event Center Rental items. A motion was made by Chair Van Ness, seconded by Commissioner Williams, and was passed unanimously to approve the proposed fees, as discussed.

8. New Business:

2025-347: Lexipol, LLC – Fire Rescue – Provide a Comprehensive, Web-Based Policy Management and Training Platform - \$52,381.10 – One (1) Year with Automatic Renewals Until Terminated – General Fund – Budgeted Item: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this contract as presented.

2025-348: Nikeia Gaither – Superior Court – Part-time Surveillance Officer – Adult Accountability Courts – Renewal of Contract – NTE \$35,000 – Through December 31, 2025 – Grant Funded – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this contract as presented.

2025-349: RR&B Associates Contractors, Inc. – General Services – Change Order No. 2 to C-2024-141 – Additional Items for Renovation of Fire Station #5 - \$42,710.30 – SPLOST Funded – Budgeted Item: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this contract as presented.

2025-350: Marchman Consulting – Finance – To Develop a Grants Management Policy and Procedures – NTE \$100/Hour – One (1) Year with Option to Renew Two (2) Additional One-Year Terms – General Fund – Budgeted Item: After a brief clarification from Grants Manager, Austin Jackson, a motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this contract as presented.

2025-351: Requisition – Water Resources – ORBIS Intelligent Systems – Fifty (50) SmartCap External Hydrant Cap-Based Solution - \$78,750 – Water Enterprise Fund – Budgeted Item

2025-352: Requisition – Water Resources – Eaton Corporation – Electronic Parts and Installation for Four (4) Pumps at Water Treatment Plant - \$37,285 – Water Enterprise Fund – Budgeted Item

2025-353: Requisition – General Services – DCR Media and Systems, Inc. – Camera, Audio and Video Equipment for Superior Courtroom – Judge Wood – \$56,407.97 – SPLOST Funded - Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve these requisitions as presented.

2025-354: Expenditure Request – Air Products and Chemicals, Inc. - Water Resources – Liquid Oxygen Deliveries, Surcharges, Energy Charges and Hazmat Delivery Charges - \$17,241.47 – Water Enterprise Fund – Budgeted Item

2025-355: Expenditure Request – Metro Materials, Inc. – Transportation - Materials Purchased to Repave RCSO Parking Lot - \$18,552.88 – General Fund

2025-356: Expenditure Request – Velosio – Technology Services – Mekorma Plan and Support Renewal - \$27,153.50 – General Fund – Budgeted Item

2025-358: Expenditure Request – Computer Software, Inc. – Planning & Development – Magnet Maintenance and Licensing Contract - \$40,529.52 – General Fund – Budgeted Item: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve these expenditure requests as presented.

2025-357: Expenditure Request – Quicket Solutions – Technology Services – Annual Subscription Software for Code Enforcement and Court Solutions - \$56,710 – General Fund – Budgeted Item: After a brief discussion from Director Margaret Moore-Jackson, Technology Services, a motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed with a majority vote to approve this expenditure request as presented. Chair Van Ness was opposed.

2025-359: Budget Amendment – Finance – General Fund – Reduce Human Resources Education & Training - \$40,800: After a brief discussion from Director Toni Holmes, Human Resources, a motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this amendment as presented.

2025-360: Surplus of Equipment: Website for Surplus www.govdeals.com A motion was made by Commissioner Williams, seconded by Commissioner Smith and was passed unanimously to declare these items as surplus as presented.

A. Sheriff's Office

B. Technology Services

2025-361: Aramark Correctional Services, LLC – Sheriff's Office – Agreement for Food Services for Rockdale County Jail – Change Order No. 2 to C-2022-177 – Increase Unit Cost by Two Percent (2%) – Extend Term Through 8/31/25 – General Fund: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this contract as presented.

2025-362: Atlanta Regional Commission – Planning & Development – Memorandum of Agreement (MOA) – Community Development Assistance Program for Housing Assessment - \$10,000 Local Contribution – 6/1/25 – 5/31/26 – General Fund – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this contract as presented.

2025-363: Requisition – General Services – Yancey Power Systems – Supply and Install Oil Rack System for Truck Bay at Fleet Services - \$35,015.34 – HOST Funded – Budgeted Item: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this requisition as presented.

2025-364: Amendments to the Rockdale County Employee Classification and Pay Plan – Human Resources: After a brief discussion from Director Toni Holmes, Human Resources, a motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve these amendments as presented.

- A. Stormwater
- B. Tax Commissioner

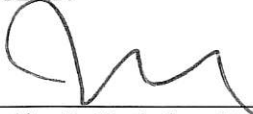
9. Board Comment: Commissioner Smith commented that the Food Drive that was held on Thursday, July 17th was a success, and she thanked everyone for coming out; she also discussed the “One Rock” Back to School Bash that will be held on Saturday July 26th from 10 a.m. – 2 p.m. at the Lawn at Wheeler Park; she wanted to also thank the Parks and Recreation department for the Arts for the Ages event that was recently held. Commissioner Williams discussed attending the 90th Annual NACo Conference in Philadelphia; she was excited that this was the 10th year NACo has celebrated the Stepping Up Initiative; she also discussed taking an Arts Tour while there. Public Relations showed a brief video from the NACo conference. Chair Van Ness discussed also attending the NACo conference, but had to leave early as her daughter gave birth to her first grandchild; she was also excited to discuss the Veteran’s Day Committee that recently met, and invited anyone interested to attend their next meeting on Monday, August 25th from 5 – 6 p.m. at the Administration Building, 958 Milstead Avenue, Room 106; she discussed the Veteran’s Day parade being held on Saturday, November 8, 2025. Chair Van Ness also invited everyone out to the 2nd Concert Series taking place at the Lawn at Wheeler Park on Sunday, July 27th from 5 – 7 p.m. She also discussed how Impact Fees are important to the citizens of Rockdale County. Lastly, she wanted to present Commissioner Williams with her 10-year service certificate and pin from the County.

10. Executive Session: None.

11. Adjournment: There being no further business, Chair Van Ness adjourned this meeting at 11:10 a.m.

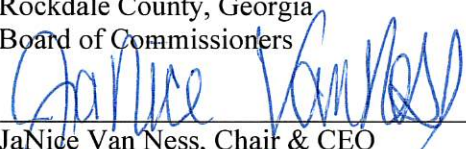
Approved this 12th Day of August 2025.

ATTEST:

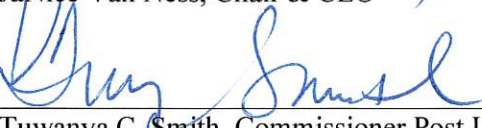


Jennifer O. Rutledge, County Clerk/
Director of Government Affairs

Rockdale County, Georgia
Board of Commissioners



JaNiece Van Ness, Chair & CEO



Tuwanya C. Smith, Commissioner Post I



Dr. Doreen Williams, Commissioner Post II

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A. Stormwater

B. Tax Commissioner

9. Board Comment

10. Executive Session

11. Adjournment