

Keep Conyers-Rockdale Beautiful (KCRB) Committee Meeting Agenda

Date: Monday, August 11, 2025

Time: 6:00 PM

Location: C.E. Steele Community Center

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes: July 14, 2025, and July 21, 2025

IV. Updates & Announcements

- Guest Speaker: Jessica Pollet from Planning and Development (20–30 minutes)
- General program and county updates
- Grants update – Presented by Alvenease
- Trello Updates- Presented by Nikki

V. Unfinished Business

Bylaws Review & Revisions

- Vote to approve finalized bylaws

Quorum

- Discuss quorum guidelines

Press Releases

- Discussion
- Create, Vote, and Send to PR

Member Guide Review & Revisions

- Review Current Members Guide
- Reimbursement Process
- Vote to approve New Member Guide

2025 KCRB Events

- Possible Events Apr-Nov
(Plant Pot Recycling, Pop the Cork, Rivers Alive, Electronic and Paper Shredding)
- County Wide Shredding Event-Shredding w/1 Truck – Date and time/Start Planning -
Twice a year, Fall (September) and Spring (April)
- Vote and Review Planning Details

Vendor: Cut Above has 9/27/25 available from 9-1 pm (Chris-submit a requisition to Finance)

- Workshops In-Person/Virtual (Dec-Mar)

Relaunch of the Adopt-A-Mile Program (Proposed Start Date Sept 2025)

- Clean-up protocol
- Create Application
- Press Release

Location of August Clean-up Event

- Rockdale or Conyers

Updates to Website

- Review and vote on changes

VI. New Business

Grant Process

- Create an Efficient Grant Interest Process

Coca Cola Grant

- Review of Grant Information and Vote on events
- Grants Reporting Schedule (Finance and Coca Cola)

Made to be Remade Grant

- Application discussion and Updates

Volunteer Program

- Review/create
- Ways to engage the youth

Letters of Support

- Review and Vote

Use of Microsoft Teams

- Review and vote, integrate into our process, especially for uploading docs

VI. Training

- Keep America Beautiful (KAB) Appearance Index training
- Training Video
- Planning for Appearance Index Scoring Date

VII. Community Engagement & Public Comments

- Open floor for citizen feedback and community suggestions