



Keep Conyers-Rockdale Beautiful Advisory Council

Meeting Minutes

Date:	6/23/2025	Time:	6:00 pm – 8:15pm	Location:	C E Steele Community Center (1040 Oakland Ave SE, Conyers, GA 30012)
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Virtual Link: [Join the meeting now](#)

Facilitator(s)	Darlisssha Tillman-Sadler, Chair	Note Taker:	Hamm, Nashica [Nikki]
Attendees:	<u>Committee Board:</u> ☒ Commissioner Tuwanya Smith ☒ Darlisssha Tillman-Sadler, Chair ☒ Nailah Elridge, Vice Chair ☒ Nashica (Nikki) Hamm, Secretary ☒ Christopher Causey, BOC Staff Liaison	<u>County Committee Members:</u> ☒ Marilyn Cooke ☒ CJ Lester ☒ Amanda Newcomb ☒ Alvenease Jackson ☒ Kurt Peters	<u>City Committee Members:</u> ☐ Kenroy Carney ☐ Diane Johnson ☒ Anthony Pacheco <u>Guests:</u> ☐

Topic 1: New Business

Proposed 2025 Budget:

- Cleanup Supplies - \$120.95
 - Cost was cut due to donations from ACE, PRATT, RWR
- Volunteer Engagement, Swag & Recognition - \$732
 - The cost of T-shirts will be reduced thanks to Amanda volunteering her services

SUPPLIES	COST	UNITS	TOTAL
T-Shirt	\$4	1	\$4
Stickers	¢.27	200	\$54
HTV Transfer	\$1	2 (Front + Back)	\$2
Magnet	¢.76	96	\$72
Deep Point Blade + Housing	\$15	1	\$15
- Outreach & Education - \$100
- Beautification Projects & Events - \$1013
- Marketing & Promotion - \$100
 - PR will subtract money from the budget for their printing services
- Food & Refreshments - \$60
- Technology - \$119
 - Request:** Secretary Nikki Hamm requested to add a technology line item to the budget to cover the cost of upgrading the existing Trello account to the Standard package at a rate of \$60 per year.

Motion: Chair Darlisssha Tillman Sadler moved to approve the budget.

Seconded: Commissioner Smith and subsequently amended to reflect an upgrade to the Premium package at a rate of \$119 per year.

Result: Approved | Vote: 7-0

Topic 2: CIT Presentation

Responsibilities:

- Maintain right of ways maintenance –
 - Removals: trash, appliances, bed frames, mattresses, sofa,
 - Groundskeeping: mowing, trimming, weed control, litter removal



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- Excludes: Hwy 138, Salem Rd, I-20, I-20 Ramps
- Includes: Irwin bridge, Hi Croc, East Fairview, etc.

Communication requirements:

- At least one week's notice is required when requesting assistance
- For direct inquiries or requests, please contact Corey, CIT Director - 404.576.0473

Proposed Areas for Volunteer Cleanup:

- Farmer Rd, Sunrise Lake

Topic 3: Training

Overview of KAB Appearance Index Scoring by Chair Darlissa Tillman-Sadler.

- **Index Training Video (5min):** <https://tinyurl.com/IndexVideo>
- **KAB Vision Video (1:15):** https://www.youtube.com/live/OrHUI1F6XbA?si=pFDhyqWKucl_C17U
- **Litter Collection Video (5 min):** <https://youtu.be/-kp9f1toUg4?si=yuDlVrBkTnJRxU1>
- **A Lesson in Litter (1hr):** <https://youtu.be/yXazKhcK574?si=4rbLtLHq77fmn7SX>
- **Review:** [Community Index Manual](#)

Survey Requirements:

- Survey 25 properties as a group
- The Group can be broken into subgroups of 2-3 people
- Each person is required to complete the Appearance Index Scoring individually
- Scores will be submitted

Topic 5: Unfinished Bylaws

- BOC Staff Liaison Christopher Causey reviewed previous bylaw updates with the group
- Vice Chair Nailah Elridge requested a review of the council's participation requirements to initiate a discussion on how to address members who have not engaged in person, by phone, or via email.
 - According to the existing Bylaws, if a member fails to attend more than 50% of scheduled meetings within a twelve-month period, their position may be deemed vacant—unless the member is actively involved in committees, projects, or other council initiatives
 - **Motion:** Vice Chair Nailah Elridge moved to reduce the required number of participation instances from six to five.
 - **Seconded:** Secretary Nikki Hamm
 - **Result:** Approved | Vote: 6-1

Topic 6: Next Steps and Adjournment

- Members requiring a Trello tutorial will need to schedule time with Secretary, Nikki Hamm
- Bylaws will be finalized in the July meeting.
- Meeting adjourned at 8:15pm

ACTION ITEMS

Items	Assigned To	Due Date



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