

Minutes

Board of Commissioners Meeting

Tuesday, August 26, 2025 at 10:00 a.m.

Assembly Hall - 901 Main Street, Conyers, Georgia 30012

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1. Call to Order: Chair Van Ness called this meeting to order at 10:00 a.m. for the purpose of the items on the agenda. The agenda is attached hereto and is hereby made a part of these minutes. The full Board was present.

2. Invocation and Pledge of Allegiance: Reverend Tony Elder, Wesley Community Fellowship

3. Special Recognitions and Presentations:

- A. 2025 Spring Achievement Awards – Toni Holmes, Director, Human Resources
- B. Boys & Girls Club Quarter 2 Report Update – David Garcia, Director Government Relations, Boys & Girls Club of Metro Atlanta
- C. UGA Extension Service Staff Introductions and Community Garden Update – Andrew Hammer, Director, General Services and Philip Hensley, Director, Extension Service
- D. Enterprise Vehicle Replacement Program Presentation – Shaquile Riley, Enterprise Representative

4. Public Comment: None.

5. Approval of the Agenda: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to amend the agenda to move Executive Session to item number 6 and to also add item number 2025-436 to the agenda, an Amendment to the Classification and Pay Plan – EMA, Animal Services position.

6. Executive Session: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to enter into Executive Session for the purpose of discussing Personnel.

7. Approval of the Minutes - August 12, 2025, August 19, 2025: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve the minutes as presented.

8. Unfinished Business:

2025-397: Rezoning Case #2025-06 – An Ordinance To Amend the Official Zoning District Map of Rockdale County, Georgia, As Amended, By Rezoning 1405 SW Smyrna Road, 1375 SW Smyrna Road, 1901 SW Flat Shoals Road, SW Stillmeadow Road, 1301 SW Stillmeadow Road and 1320 SW Stillmeadow Road from R-1 (Single-Family Residential) to CRS (Collaborative Residential Subdivision); To Impose Conditions Upon the Property; To Repeal Conflicting Ordinances; And For Other Purposes – Second Reading: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to defer this ordinance until the next regularly scheduled Board of Commissioners meeting. Chair Van Ness abstained from voting.

9. New Business:

2025-409: Corporate Environmental Risk Management, LLC (CERM) – Water Resources – Three (3) Month Contract Extension to Ensure Engineering Consulting Services – Change Order No. 9 to C-2020-18 – Asset Management NTE \$50,000; Sewer Rehabilitation Program NTE \$250,000; Sewer Preventive Maintenance NTE \$125,000; Engineering Staff Augmentation NTE \$227,500 for a Total of \$652,500 – Through December 31, 2025 – Water Enterprise Fund – Budgeted Item

2025-410: Reynolds Construction of Georgia, LLC – Water Resources – Replacement of Ozone Generator at Gees Mill Water Treatment Plant - \$1,582,910 Plus 10% Contingency of \$158,291 for a Total of \$1,741,201 – 360 Days from NTP – Water Enterprise Fund – Budgeted Item

2025-411: A Timely Manner Medical Transportation, Ltd. Co. – Superior Court I – Non-Emergency Transportation for Accountability Court Participants – Fixed Pricing per Trip – \$22/One-Way per Person; Increase of 10% After Hours/Holidays - One (1) Year with Option to Renew for Two (2) Additional One-Year Terms – Grant Funded/General Fund – Budgeted Item

2025-412: Motorola Solutions, Inc. – Sheriff's Office – Jail APX Radio Project - \$205,639.76 – Four (4) Year Term – General Fund – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve contract items 2025-409 through 2025-412 as presented.

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2025-413: Keep America Beautiful – Board of Commissioners – 2025 Keep America Beautiful Coca Cola Grant - \$5,000 – No Match – 7/1/25 – 2/27/26 – RATIFICATION

2025-414: Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD) – Finance – Staffing for Diversion Center Grant – Change Order No. 1 to C-2024-159 – De-obligation of \$103,180.76 – Previously Federal Funded, will now be State Funded - 7/1/24 – 6/30/25 – RATIFICATION: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to ratify items 2025-413 and 2025-414 as presented.

2025-415: Superior Document Solutions, Inc. – Technology Services – Addition of One (1) Copier/Printer and Upgrades – Change Order No. 1 to C-2023-142 - \$11,859.76 – Co-Terminus 44 Months Remaining – General Fund – Budgeted Item

2025-416: Laz and Associates, LLC – General Services -Small Contract Work/Small Renovations and Construction Projects – Unit Pricing – One (1) Year with Option to Renew Two (2) Additional One-Year Periods – Various Funding Accounts – Budgeted Item

2025-417: Walter Nunnally – Superior Court I – Certified Peer Specialist - \$25/Hour – One (1) Year with Option to Renew Two (2) Additional One-Year Periods – Grant Funded – Budgeted Item

2025-418: Paula Boyd - Superior Court I – Certified Peer Specialist - \$25/Hour – One (1) Year with Option to Renew Two (2) Additional One-Year Periods – Grant Funded – Budgeted Item

2025-419: Georgia Recreation & Park Association – Parks & Recreation – Atlanta Falcons-Blank Foundation Football Grant – \$1,285 Revenue – 9/1/25 – 6/1/26

2025-420: The Exemption Project, Inc. (DBA TrueRoll) – Board of Assessors – Homestead Audit Program Software – Prorated Amount for Year One (1) - \$19,750 – 9/1/25 -12/31/25; Year Two (2) - Annual Subscription \$39,350 - 1/1/26 – 12/31/26 - Automatically Renews Additional Successive One-Year Terms Unless Terminated – Either Party May Terminate Agreement Thirty (30) Days Prior to Start of Year Three (3) – General Fund – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve contract items 2025-415 through 2025-420 as presented.

2025-421: Requisition – General Services – LBFoster/CXT – Additional Cost Due to Price Increase in Freight, Equipment, Installation and Labor for Relocating Ozark Single Unit Restroom from Wheeler Park to Community Garden – Original PO Amount \$14,490 – Add \$9,403 for New PO Amount of \$23,893 – SPLOST/Impact Fee Funded – Budgeted Item: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to defer this item until the next regularly scheduled Board of Commissioners meeting.

2025-422: Requisition – Water Resources – Delta Municipal Supply – Radio Read Meter Change-Outs - For 1,356 Neptune T-10 Water Meter ProCoders and Neptune NaaS MIU Activation - \$499,347 – SPLOST Funded – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this requisition as presented.

2025-423: Requisition – Water Resources – Engineering Strategies, Inc. – Improvements to the Almand Branch Wastewater Treatment Plant - \$82,900 – Water Enterprise Fund – Budgeted Item: A motion was made by Commissioner Smith, seconded by Chair Van Ness, and was passed unanimously to defer this item until the next regularly scheduled Board of Commissioners meeting.

2025-424: Requisition – Water Resources – Rochester DCCM – Hunters Pointe Topographic Survey and Utility Location - \$16,560 – Water Enterprise Fund – Budgeted Item

2025-425: Requisition – Water Resources – AECOM USA, Inc. – Jack Turner Dam Trench Drain Video Inspection - Change Order to Existing Purchase Order – Current PO Amount \$148,960 – Request to Add \$29,755 for New PO Total of \$178,715 – Water Enterprise Fund – Budgeted Item: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve items 2025-424 and 2025-425 as presented.

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2025-426: Requisition – Water Resources - Vortex Services, LLC – Install Seventy (70) New Manhole Frames and Covers - \$142,100 – Water Enterprise Fund – Budgeted Item

2025-427: Expenditure Request – Motorola Solutions, Inc. – Emergency Management Agency – Flex CAD Maintenance for E911 - \$74,738.73 – Emergency 911 Telephone Fund – Budgeted Item

2025-428: Expenditure Request – Granicus, LLC – Technology Services - Renewal of Services for Managing, Tracking and Automating Agenda Items – \$38,368.11 – General Fund: A motion was made by Chair Van Ness, seconded by Commissioner Williams, and was passed unanimously to approve items 2025-426 through 2025-428 as presented.

2025-429: Surplus of Equipment - Technology Services: Website for Surplus www.govdeals.com: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to declare these items as surplus as presented.

2025-430: Appointment - Chief Financial Officer, Finance Department – Javaid Majid: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this appointment as presented.

2025-431: Public Facilities Authority – Reappointments – Darlene Hotchkiss and William Todd – Term: September 1, 2025 – August 31, 2028 – Chief Superior Court Judge Appointees: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve these reappointments as presented.

2025-432: Budget Amendment Requests: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve these requests as presented.

- A. Public Relations – General Fund – Transfer Keep Conyers-Rockdale Beautiful Budget from Public Relations to Board of Commissioners - \$3,800
- B. Board of Assessors – General Fund – Transfer from Contingency to Professional Services for Homestead Audit - \$19,750

2025-433: A Resolution to Amend Resolution No. 2025-05 that Imposed a Moratorium Adopted on March 14, 2025. This Resolution will Apply Only to Developments with More Than One Lot; Removing the Appeal Process; Leaving the Effective Date of the Moratorium Unchanged; And Extending the Moratorium Through March 2026 While Rockdale County Considers Changes to its Code - #R-2025-17: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed unanimously to approve this resolution as presented.

2025-434: A Resolution of the Rockdale County Board of Commissioners to Authorize Updated Stormwater Fees - #R-2025-18: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this resolution as presented.

2025-435: Policies for Fees – 2005-3-11, As Amended – Planning & Development Fee Schedule: A motion was made by Commissioner Smith, seconded by Commissioner Williams, and was passed with a majority vote to defer this item until the next regularly scheduled Board of Commissioners meeting. Chair Van Ness was opposed.

2025-436: Amendments to the Rockdale County Employee Classification and Pay Plan – Human Resources: EMA Reclass of Administrative Coordinator, Animal Services to Animal Services Office Supervisor: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve this pay and class amendment as presented.

A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to amend the agenda to include item number 2025-437 – the End of Appointment of Melisa Mims, Public Relations Director, effective 8/26/25.

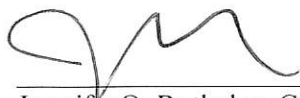
205-437: End of Appointment – Melisa Mims – Public Relations Director – Effective August 26, 2025: A motion was made by Commissioner Williams, seconded by Commissioner Smith, and was passed unanimously to approve to end the appointment of Melisa Mims, Public Relations Director, effective today, August 26, 2025.

10. Board Comment: Commissioner Williams discussed attending the Global Growers Network event last week; she also discussed a new law that went into effect in July, House Bill 331, which shuts down puppy mills; she was also excited about attending the E-Read Kids Digital Library celebration at the Nancy Guinn Memorial Library over the weekend, and Public Relations showed a video from that celebration; she also reminded everyone that Thursday, August 28, 2025, is International Overdose Awareness Day, and Public Relations showed a video regarding that; she also announced that her 7th Annual Non-Profit Appreciation Brunch will take place on September 25, 2025, from 10 – 12 at Costley Mill Event Center, and Public Relations showed a video regarding that also; she wrapped up with discussing the Memory Café's kick-off at JP Carr on August 13, 2025 that partnered with Senior Services, and Public Relations showed a video of that event. Commissioner Smith thanked everyone who attended the GDOT River Trail Extension meeting; she also let everyone know that Lt. Governor Burt Jones is offering a mobile unit from 10 – 2 on August 27, 2025 at the Nancy Guinn Memorial Library. Chair Van Ness discussed the Veteran's Day Parade taking place on Saturday, November 8, 2025 at 2 p.m. that will start at the Rockdale County High School and come down to Main Street; she also wanted everyone to know that she is working very closely with Code Enforcement to help everyone understand what Code Enforcement's role is and to help clean up communities; they will need volunteers for a clean-up coming soon; she also discussed attending ARC's Link Training trip last week.

11. Adjournment: There being no further business, Chair Van Ness adjourned this meeting at 12:28 p.m.

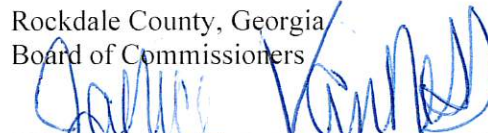
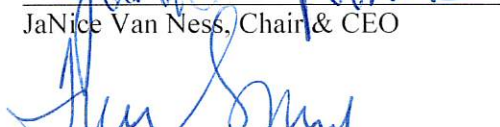
Approved this 9th Day of September 2025.

ATTEST:



Jennifer O. Rutledge, County Clerk/
Director of Government Affairs

Rockdale County, Georgia
Board of Commissioners


JaNice Van Ness, Chair & CEO
Tuwanya C. Smith, Commissioner Post I
Dr. Doreen Williams, Commissioner Post II

1. Call to Order
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2025-435: Policies for Fees – 2005-3-11, As Amended – Planning & Development Fee Schedule

2025-436: Amendments to the Rockdale County Classification and Pay Plan – Human Resources:
EMA Reclass of Administrative Coordinator, Animal Services to Animal Services Office Supervisor

2025-437: End of Appointment – Melisa Mims, Public Relations Director – Effective August 26, 2025

10. Board Comment

11. Adjournment