



Rockdale County Local Emergency Planning Committee (LEPC) Meeting Minutes

October 6th, 2025 @ 1:00pm
J.P. Carr Center
Conyers, Ga

Attending: Brandy Hunt, Jim Tudor, Brandon Marlow, Tracey Miller, Dexter Porter, James Robinson, Richard Pickens, Nick Lynn, Cheryl Garcia, Hailey Brown, Faith Shuff, Allyson Born, Q. Garcia, Jacoby Claudon, Sharon Webb, Larry Tyler, Trask Beatty-Petnetti, Gerard Williams, Gerald Woodridge Jr.

Meeting Opening

- Meeting is called to order at one minute after the hour.
- Pledge of Allegiance & Moment of Silence

Approval of Minutes

- Minutes from last month's meeting were distributed.
- Motion to approve the minutes from last month's meeting.
 - Seconded & approved

Safety Topic: Eye Injuries – National EMS

- If a chemical gets in your eye, every workplace should have a safety data sheet as required by OSHA.
 - The sheet will tell you how long to rinse your eyes.
 - There should be an eyewash station with normal saline or sterile water.
 - Some chemicals react with water, so it's important to check the safety data sheet.
- If something penetrates the eye, never remove it.
 - Wrap gauze around the object and tape it to secure it, or use a cup and tape it down.
- If an eyeball falls out, never try to put it back in.
 - Keep it moist with sterile water or normal saline.
- Prevent eye injuries by wearing safety goggles, especially when there is a splash hazard.



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Upcoming Elections

- Mr. Woodridge pointed back to the bylaws in Article 8.
- Section 1: One vote per member of LEPC who regularly attends meetings.
- Section 2: There are no proxy votes.
- Section 3: Abstentions. (an instance of declining to vote for or against a proposal or motion)
 - Members may register an abstentions, which will be reflected in the minutes.
 - Members should abstain on matters with a conflict of interest.
- Section 4: Determination of actions.
 - Final actions require a favorable vote of a majority (60%) of committee members present at a duly called meeting.
 - There is no minimum requirement.
- Elections will begin in the first quarter, likely following November's meeting.
 - Members will have about two weeks before Christmas to vote.
 - Nominations for chair, vice chair, secretary, and treasurer are needed.
- Old business: Reviewing and discussing the mission statement.

Rockdale County Local Emergency Planning Committee Mission

- The mission is to promote and maintain public health and safety for the citizens during a hazardous situation.
- The LEPC serves as the link between citizens, industry, and government preparing for emergencies through planning, training, and education.

Open House

- Scheduled for next Tuesday from 6 PM to 8 PM at the C.E. Steele Community Center.
- The fire department will give a short presentation on hazardous materials response capabilities.



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- EMS will speak on facility industries and what the public can do to prepare when incidents happen.
- EMA will speak on preparedness, and Public Health will speak on preparedness from a public health standpoint.
- Facilities that show up will be provided space to speak, introduce themselves, their company name, and what they do.

National Preparedness Day

- Held two Saturdays ago at RCA.
- Numerous agencies gave presentations.
- "We had a great turnout. We had over 15 agencies present."
- It was the first annual event and will continue annually.

Other Business

- Final LEPC meeting is November 3rd.

Open Forum

- EMA to host the last meeting at their facility.
- EMA is trying to get the LBC started up.
- EMA's goal for November and December is to start going to facilities in the county and introducing themselves and tracking down the safety coordinator for these facilities.
- "EMA's goal for November and December we will not meet, this group, will not meet in December and EMA and public safety is going to start knocking on these doors of these facilities in the county and introducing ourselves and tracking down that safety coordinator for these facilities."

Feedback and Initiatives

- The speaker is open to feedback on initiatives and encourages attendees to reach out with any concerns.



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- Starting in January, meetings will transition to a quarterly schedule. The speaker believes the organization has established its foundation, making it easier to accommodate busy schedules.
- The goal is to streamline the process and ensure work is being done effectively.

Proposed Bylaw Changes

- Two-changes proposed to the bylaws:
 - Moving meetings to quarterly, maintaining the first Monday of the month. The board will determine the specifics of what constitutes a quarter.
 - Instead of requiring all facilities to attend, designate a spokesperson to represent each facility. These spokespersons can speak on behalf of the facilities.
- Designate a community representative to speak for non-profits, citizens, and small businesses.
- The speaker is considering tabling the idea of breaking public safety out into representatives.
- The speaker wants to avoid having too many people in meetings without progress being made. The goal is to have a smaller group of representatives who can effectively discuss issues, get work done, and present it back to their respective groups.

Introductions

- The speaker requests that everyone introduce themselves, including their location and affiliation, to help new attendees get acquainted.
- Attendees introduce themselves:
 - Sharon Webb, Director of EMA, 911, Animal Services, and Risk Management.
 - Gerald Woodridge, Planning Specialist at EMA.
 - Brandy Hunt, EMA.
 - Jacoby Claudon, Production Manager at Kit Consumer.



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- Allyson Born, Office Manager at National EMS.
- Jim Tudor, American Red Cross.
- Larry Tyler, EHS Manager for LioChem.
- Trask Beatty-Pernetti, EHS Manager for Dart Container.
- Jimmy Robinson, Fire Chief.
- Richard Pickens, Deputy Fire Chief.
- Nick Lynn, Fire Marshall.
- Brandon Marlow, Assistant Fire Chief
- Gerard Williams, Law, Public Safety, Correction and Security teacher at Conyers Middle School, shadowing Mr. Woodridge at RCEMA.
- Tracey Miller, Floor Compliance Manager, Resources.
- Cheryl Garcia, citizen, retired nurse practitioner with a specialty in occupational health, daughter of a 25-year New York City firefighter.
- Dexter Porter, EHS project manager, Kit Consumer Products.
- Hailey Brown, Operations Manager for National EMS

Announcement

- A grant was funded for the Department of Public Health to do a survey on the effects of chlorine from the bio lab fire.
- The announcement was posted to Facebook, the Nextdoor app, and some community Facebook pages.
- The survey is to study the effects of the explosion on citizens and is done by the Georgia Department of Public Health.
 - There was a Zoom meeting earlier.
 - The link can be provided.

Meeting Adjourned at 1:21pm