

Called Meeting Minutes
Board of Commissioners Meeting
Tuesday, October 21, 2025 at 4:30 p.m.
Assembly Hall - 901 Main Street, Conyers, Georgia 30012
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1. Call to Order: Chair Van Ness called this meeting to order at 4:30 p.m. for the purpose of the items on the agenda. The agenda is attached hereto and is hereby made a part of these minutes. Commissioner Williams was not present.

2. Invocation and Pledge of Allegiance: Reverend Warren Potter, Unity Church of Rockdale

3. Special Recognitions and Presentations:

- A. Picture Rockdale Photo Contest and Exhibit Announcement– Public Relations
- B. Budget Expenditure Analysis – August 2025 – Javaid Majid, Chief Financial Officer

4. Public Comment: Kawana Gray

5. Approval of the Agenda: A motion was made by Commissioner Smith, seconded by Chair Van Ness, and was passed unanimously to approve the agenda as published, with removing the Domestic Violence Awareness Month Presentation, which is being rescheduled for the October 28, 2025 Board of Commissioners' meeting.

6. Approval of the Minutes: September 16, 2025: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve the minutes as presented.

7. Unfinished Business:

2025-471: Text Amendment Case #2025-11 – An Ordinance To Amend Subpart A – General Ordinances of the Code of Rockdale County, Georgia, As Amended, To Amend Chapter 10 Alcoholic Beverages, Article II, Division 1, Section 10-33(d) – License Required: Time Limit for Commencement of Operation; Section 10-38 – Preliminary Approval Required Operation; Section 10-39(B) – Denial of License Application: Granting; Section 10-41 – Moral Character of Licensee: Granting; Section 10-51(D) – Transfer of Licenses Prohibited: Change of Location; Section 10-51(G) – Transfer of Licenses Prohibited: Change of Location; Section 10-52(D) – Special Provisions on Revocation or Suspension; Section 10-63(A) – Considerations for Granting Applications for Alcoholic Beverage Handling Permits; Section 10-63(B) – Considerations for Granting Applications for Alcoholic Beverage Handling Permits; Section 10-66(B) – Considerations for Granting Applications for Alcoholic Beverage Handling Permits; Section 10-68(E) – Off-Premises Sale of Alcoholic Beverages for Catered Functions; To Provide for Repeal of Conflicting Provisions; To Provide for an Adoption Date; And For Other Purposes – Second Reading - #O-2025-25: A motion was made by Commissioner Smith, seconded by Chair Van Ness and was passed unanimously to approve the second reading and to adopt this ordinance as presented.

8. New Business:

2025-473: Rockdale County Public Schools – Emergency Management Agency – Providing for a Facility/Custodial Services for National Preparedness Day - \$459 – 9/27/25 – General Fund – Budgeted Item – RATIFICATION

2025-474: Solia Digital Media, LLC – Emergency Management Agency – Animal Services Website Enhancement – Change Order No. 2 to C-2021-214 - \$2,000 Web Design plus \$450 Annual Maintenance for Total of \$2,450 – Yearly – General Fund

2025-475: Southeastern Psychological Associates, Inc. – Superior Court I – Substance Abuse and Mental Health Treatment Services for Accountability Court – Change Order No. 1 to C-2022-138 – Revised Payment Chart and Extend Contract Term – 10/1/25 – 9/30/26 – Grant Funded – Budgeted Item

2025-476: Pro Cutters Lawnscaapes, Inc. – Transportation – Adding Six (6) Miles of Highway 138 to Road List – Change Order No. 1 to C-2023-132 – One-Time Fee \$2,500 and Monthly Fee \$3,600 for Total NTE \$45,700 – Through 9/11/26 – General Fund – Budgeted Item

2025-477: Triple R Paving & Construction LLC – Transportation – SPLOST 5C Resurfacing Project – 8.26 Miles of Roadway Resurfacing on Numerous Roadways in Rockdale County - \$3,695,051.87 – One Hundred Eighty (180) Days from NTP – SPLOST Funded

2025-478: CMES, Inc. – Transportation – Courtesy Parkway Ext Project – Additional Scope of Work (Rock Embankment, Under Drain Pipe, Sewer Lining, Concrete Glare Screen, Tapping Sleeves and Insertion Valve) – Change Order No. 2 to C-2024-186 - \$444,908.27 – 45 Days – SPLOST Funded

2025-479: Info-Tech Research Group – Technology Services – Enterprise Resource Planning Five-Day Onsite Workshop - \$32,544.08 – 11/1/25 – 11/1/26 – General Fund – Budgeted Item: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to ratify item 2025-473 and to approve items 2025-474 through 2025-479.

2025-480: InterDev, LLC – Technology Services – GIS Professional Services - \$5,100 – GIS Block of 60 Hours – General Fund – Budgeted Item

2025-481: City of Conyers – Board of Commissioners – Intergovernmental Agreement (IGA) – Remittance of Hotel-Motel Tax Funds Received from 2025 Annexed Properties – 7/1/25 – 6/30/28

2025-482: Collective Data, Inc. – Sheriff's Office – Software for Fleet Management, Asset Tracking and Public Safety Sectors - \$18,050/Year – One (1) Year, then Automatically Renews for Additional 12-Month Periods Until Terminated – General Fund – Budgeted Item

2025-483: Tammie Baldwin – Parks & Recreation – Zumba Instructor – Classes for Adults and Youth at Johnson Park - Once a Week for Ten (10) Weeks – Cost Per Session \$10-\$12 per Participant – 70%/30% Split – 1/1/26 – 12/31/26 with Option to Renew Two (2) Twelve-Month Terms, Renewable Each Year – General Fund – Budgeted Item

2025-484: CSG Forte – Parks & Recreation – Pricing Fee Schedule/Payment Pricing Agreement – No Cost to County – Citizen Pays Service Fee for Processing Transactions – Five (5) Years with Additional One-Year Automatic Renewals Unless Terminated: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve items 2025-480 through 2025-484.

2025-485: Air Products & Chemicals, Inc. – Water Resources – Bulk Deliveries of Liquid Oxygen, Tank Rental and Remote Monitoring for Water Treatment Plant - \$224,233.65 – One (1) Year with Three (3) Years Renewal – Water Enterprise Fund – Budgeted Item: A motion was made by Commissioner Smith, seconded by Chair Van Ness, and was passed unanimously to defer this contract until the next regularly scheduled Board of Commissioners' meeting.

2025-486: Requisition – General Services – Creative Bus Sales – One (1) ADA Bus for Senior Services to Assist the Senior Citizens in Community - \$125,522 – CIP Funded – Budgeted Item

2025-487: Requisition – General Services – Laz & Associates, LLC - Replace Shingled Roof at Fire Training Annex - \$44,412 – CIP Funded – Budgeted Item

2025-488: Requisition – General Services – Mohawk Lifts – Two (2) Fleet Services Tire Changers - \$54,306.08 – CIP Funded – Budgeted Item

2025-489: Requisition – Water Resources – Eco-Tech, Inc. – Replacement of Two (2) Sodium Hypochlorite Pumps for Water Treatment Plant - \$33,115 – Water Enterprise Fund – Budgeted Item

2025-490: Requisition – Water Resources – Vortex Services, LLC – Rehabilitation Services for 8", 10" and 12" Sanitary Sewer Lines – NTE \$2,999,926.39 – Water Enterprise Fund – Budgeted Item

2025-491: Expenditure Request – City of Conyers – Finance – Post Closure Landfill Expenses - \$21,386.19 – General Fund – Budgeted Item

2025-493: Surplus of Equipment: Website for Surplus www.govdeals.com: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve items 2025-486 through 2025-493.

- A. Sheriff's Office
- B. Fire Rescue

2025-494: An Ordinance Amending Chapter 66 of Part I, Subpart A of the Code of Ordinances of Rockdale County, Georgia, By Creating a New Section Regarding the Sale of Tobacco Products, Tobacco Related Objects or Vapor Products to Persons Under 21 Years of Age; To Provide an Effective Date; To Repeal Conflicting Ordinances; And For Other Purposes – First Reading - #O-2025-26: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve the first reading, waive the second reading, and to adopt this ordinance as presented.

2025-495: A Resolution Allowing for the Signature Cards for United Community Bank Through the Finance Department – RATIFICATION - #R-2025-22

2025-496: Georgia Department of Public Safety – Rockdale County, Georgia – Intergovernmental Agreement (IGA) – For Use of Certain Channels and/or Talk Groups – Through Rockdale County Sheriff's Office

2025-497: Rockdale County Public Schools – Human Resources – Lease Agreement and Application to Hold Public Safety Career Fair at Rockdale County Career Academy - \$567 – 10/10/25 – General Fund – Budgeted Item – RATIFICATION: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to ratify items 2025-495 and 2025-497, and approve item 2025-496.

2025-498: Park Place Technologies -Technology Services – Renewal Maintenance Contract for Cisco Catalyst Switches Management Project for Data Center - \$2,507.04 – One (1) Year Term – General Fund – Budgeted Item

2025-499: Park Place Technologies – Technology Services – Renewal Maintenance Contract for Unity 480 DPE for Hardware, Monitoring, Storage, Performance and Technical Advice - \$11,794.68 – One (1) Year Term – General Fund – Budgeted Item

2025-500: Government Window, LLC - Transportation – Invoicing Program, Customer Service and Installation of Two (2) PAX A35 Card Readers – No Cost to County – Until Terminated

2025-501: Requisition – Fire Rescue – North America Fire Equipment Co., Inc. (NAFECO) – Turnout Gear for Firefighters Per C-2025-75 – \$67,630 – CIP Funded – Budgeted Item

2025-502: Rajeev Arvind Rai – General Services – 1009 Milstead Avenue Lease (District Attorney's Office) – Tenant Estoppel Certificate – Change Order No. 2 to C-2023-154 – Signature Only: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to approve items 2025-498 through 2025-502.

2025-503: Updates to the Rockdale County Employee Classification and Pay Plan – Human Resources: A motion was made by Commissioner Smith, seconded by Chair Van Ness, and was passed unanimously to approve these updates as presented.

- A. Human Resources
- B. Emergency Management Agency
- C. Water Resources

2025-504: Requisition – Sheriff's Office – Proshot Concrete, Inc. – Emergency Repair of Large Sink Hole at Sheriff's Office Administration Building - \$56,575 – General Fund – RATIFICATION

2025-505: A Resolution to Set Fees for Water and Wastewater Services - #R-2025-23

2025-506: HESCO Equipment Services Company – Parks & Recreation – Servicing and Inspection of Pool Pak Unit at Johnson Park Pool – Year 1 - \$10,484; Year 2 - \$10,798; Year 3 - \$11,122 (3% Increase Each Year) for a Total of \$32,404 – Three (3) Years – General Fund – Budgeted Item: A motion was made by Chair Van Ness, seconded by Commissioner Smith, and was passed unanimously to ratify item 2025-504, approve item 2025-505, and to defer item 2025-506 until the next regularly scheduled Board of Commissioners' meeting.

9. Board Comment: Commissioner Smith congratulated the Picture Rockdale Photo Contest winners. Chair Van Ness thanked everyone for their participation in Pink-Out. She also expressed her deepest condolences to Commissioner Williams and her family. Chair Van Ness also was very excited about discussing the Veteran's Day Parade being held on Saturday, November 8, 2025, starting at 2 p.m.

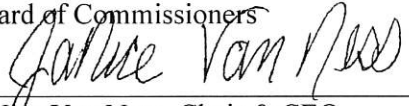
10. Executive Session: None.

11. Adjournment: There being no further business, Chair Van Ness adjourned this meeting at 5:18 p.m.

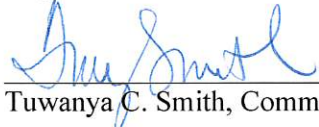
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Approved this 28th Day of October 2025.

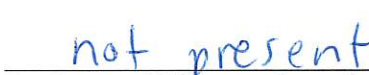
Rockdale County, Georgia
Board of Commissioners



Janice Van Ness, Chair & CEO

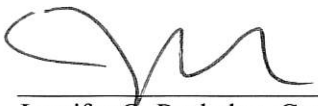


Tuwanya C. Smith, Commissioner Post I



Dr. Doreen Williams, Commissioner Post II

ATTEST:



Jennifer O. Rutledge, County Clerk/
Director of Government Affairs

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9. Board Comment

10. Executive Session

11. Adjournment