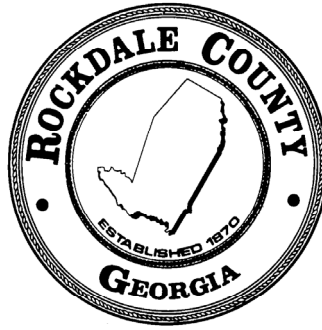


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DEPARTMENT OF FINANCE

JAVAID MAJID, CFO
TELEPHONE: 770-278-7555
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Addendum No. 1

**RFQ No. 25-30
ARCHITECTURAL & ENGINEERING SERVICES
FOR VARIOUS COUNTY PROJECTS**

January 14, 2026

RFQ #25-30 is hereby amended as follows:

1. Below are questions received and corresponding answers:

A. Question: Can you please provide a list of past projects under the current contract?

Answer: The past projects consist of fire stations, fire training center, various parks projects, a community garden, a sheriff building expansion, along with several schematic designs for future potential projects.

B. Question: Can the County provide a potential project list with project types and budgets?

Answer: The county has various projects of different types and sizes ranging from two additional fire stations (approx. \$2.5M each), a Jail infirmary expansion (approx. \$750K), a pickleball complex (approx. \$750K), various parks and recreation projects (approx. \$100k to \$500K), parking lot paving projects (approx. \$500K), and smaller facility renovations (approx. \$50k to \$250K).

C. Question: Is this a multi-year contract?

Answer: Yes. The BOC typically does contracts for 1-3 years with annual renewals.

D. Question: How many architects/engineers is the County trying to bring on board?

Answer: Page 4 of the RFQ is hereby amended to read as follows:

“AWARD OF CONTRACT

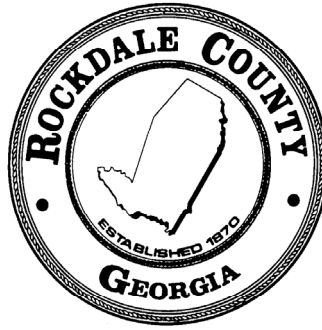
The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a consultant different than the consultant recommended by the Procurement Office and/or Evaluation Committee. Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.”

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- E. Question:** How will the County assign projects? Will it be rotated around to all firms or solely by discretion of the County?

Answer: If multiple firms are selected, the firms are typically asked to provide proposals based on the area of expertise that best applies to the project or they are all asked to submit proposals and the effort is made to divide the projects as equitably as possible.

- F. Question:** Do we have a page limit for this RFQ? If so, what counts and what does not count towards the page limit?

Answer: There is no page limit for this RFQ.

- G. Question:** At the top of page 2 of the RFQ, last sentence of 1st paragraph indicates the following: *“If submitting for more than one category, a separate, sealed proposal shall be submitted for each category.”* Our firm provides architectural, civil engineering, and land surveying services all in-house. Can we submit just one proposal combining these services, or do we still need to submit 2 separate proposals?

Answer: Please submit for each category separately.

- H. Question:** At the bottom of page 3 of the RFQ, the first bullet point under the **FINANCIAL STABILITY** heading reads: *“If a public company, the Offeror will provide their most recent audited financial report.”* Then on page 17 of the RFQ, item **III. FINANCIAL STATUS, A.** indicates that we are to *“attach financial statements for the past three years.”* Please clarify if just one year or three years is required.

Answer: Please attach the most recent audited financial report. The Contractor’s Qualification Statement & Questionnaire is not required and should be disregarded for this RFQ.

- I. Question:** On page 4 of the RFQ, 3rd paragraph under the **SELECTION PROCESS** heading reads as follows: *“Rockdale County may evaluate proposals and award a contract without discussions with offerors. Therefore, the offeror’s initial proposal should contain the offeror’s best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.”* And on page 8 of the RFQ, #8 states: *“Rockdale County reserves the right to accept a proposal that is not the lowest price...”*. Please confirm whether or not hourly rates are required to be provided with our submittal.

Answer: Pricing is not required with your submittal.

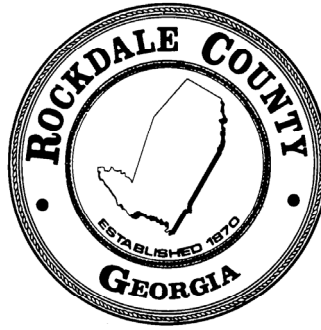
- J. Question:** On page 4 of the RFQ, under section titled **Illegal Immigration Reform and Enforcement Act of 2011**, item C. states: *“The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of*

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services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the county a minimum of five days prior to any work being accomplished by said subcontractor or sub-subcontractor.” Please confirm if the subcontractor and sub-subcontractor affidavits are required in our submitted proposal at this time.

Answer: They are not required at this time.

K. Question: On page 7 of the RFQ, under the **NON-COLLUSION AFFIDAVIT** heading reads as follows: *“By submitting a proposal, the proposer represents and warrants that such proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the proposer has not directly or indirectly induced or solicited any other proposer to put in a sham proposal, or any other person, firm or corporation to refrain from proposing and that the proposer has not in any manner sought by collusion to secure to that proposer any advantage over any other proposer.”* However, on pages 10 and 11 of the RFQ, a **NON-COLLUSION AFFIDAVIT OF VENDORS** form and a **NON-COLLUSION AFFIDAVIT OF SUBCONTRACTORS** form are provided. Please clarify that both forms are required to be completed and submitted with our proposal.

Answer: Affidavits are not needed.

L. Question: On page 18 of RFQ, item **III. FINANCIAL STATUS, C. BONDING:** Since this RFQ is to provide “professional services”, please confirm that bond capacity is not a requirement for this contract.

Answer: Correct, bond capacity is not required for this RFQ.

M. Question: On page 18 of the RFQ, under **IV. COMPANY EXPERIENCE – SIMILAR PROJECTS**, please clarify what is meant by “Architect/Engineer contact info (if applicable)”. Because we are an architecture/engineering firm, we assume this requirement does not apply.

Answer: Correct, it would not be applicable. The Contractor’s Qualification Statement & Questionnaire is not required and should be disregarded for this RFQ.

N. Question: Does the County have an annual budget for the services described in the RFQ?

Answer: No, these services will be on an “as-needed basis.”

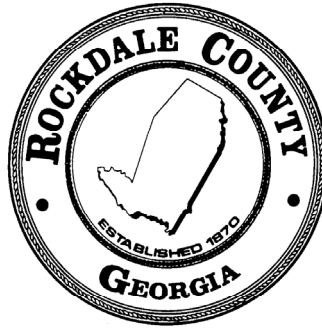
O. Question: In order to provide similar/relevant project experience in our response, what are the projects or project types anticipated for this contract?

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Answer: Please see response to A.

P. Question: What types of projects does the county anticipate moving forward with over the next few years?

Answer: Please see response to B.

Q. Question: On page 2 of the RFQ, the two categories of services are listed as “Architectural Design Services” and “Civil Engineering or Land Surveying Services.” Could you please clarify whether Civil Engineering and Land Surveying are intended to be submitted as a single combined category, or if they should be treated as two separate categories, each requiring its own sealed proposal?

Answer: This category is for both functions but if your firm performs only one (either Civil or Land Surveying) you are allowed to submit for only that one function.

R. Question: Page 4 of the RFQ describes this solicitation as a “past performance/quality/price trade-off source selection” and states that proposals should contain “best terms from a price and technical standpoint.” However, the RFQ does not include a request for pricing or fee schedules, nor does it provide specific scopes of work to price against. Could you confirm whether respondents are required to submit pricing or fee schedules at this stage, or if pricing will instead be negotiated later on a task order basis once firms are selected?

Answer: Pricing is not requested at this time and is not to be submitted with your qualifications.

S. Question: For the Schedule of Intended Subcontractor Utilization form (under the EBO requirements), some of the fields—such as total dollar value and percentage of subcontractor participation—may not be known at this stage due to the indefinite delivery nature of the contract. Would it be acceptable to indicate “TBD” (To Be Determined) in these fields for the purposes of this RFQ response?

Answer: Yes, TBD will be acceptable.

T. Question: Can we submit for the Land Surveying Services only or do we need to submit both architectural design, civil engineering & land surveying?

Answer: Yes, you can submit for only Land Surveying under that category.

U. Question: Could the County clarify whether the submission should consist only of the completed forms, or if a full proposal is acceptable? If a full proposal is allowed, are a cover letter, resumes, and an organizational chart permitted, and is there a page limit for these items?

Answer: Full proposal is requested and there is no page limit for this RFQ.

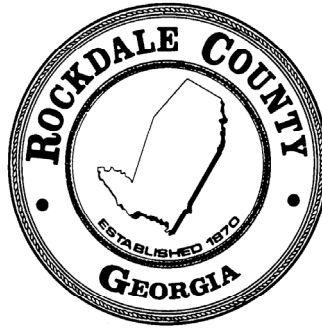
V. Question: Will Rockdale County potentially award the survey portion of the solicitation separate from

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Engineering? If we cannot provide for both requests, are we required to team up with an Engineering firm to be considered?

Answer: Yes. Rockdale intends to award to more than one firm in each category and may award to a land surveyor independent of a civil engineering firm.

2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the contractor to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

4. All contractors under this Request for Qualifications are kindly requested to acknowledge receipt of this Addendum on the Proposal Form, page 9 of this RFQ.

Tina Malone

Tina Malone, CPPB CPPO
Purchasing & Procurement Manager
Department of Finance, Purchasing Division